

From: Maurice Jones
Sent: Friday, August 21, 2020 5:24 PM
To: Town Email Users
Subject: Manager's Weekly Update 8-21-20
Attachments: [EmployeeSurveyHighlightsInfographic.pdf](#)

Hello Everyone,

Yesterday marked my second anniversary with the Town of Chapel Hill. We have faced many challenges together during the last two years. Challenges that have tested our organization and our community. Time and time again we have risen to the occasion and addressed those events with professionalism, adaptability and compassion. It has been an honor and privilege to work with all of through these difficult times.

Re-Opening Our Facilities

All of you have been very patient with working under different circumstances: some altered work locations, different hours, and not to mention the added stress of life during a global pandemic. I've mentioned several times that safety and science will dictate when we would re-open our facilities and return to our respective workplaces. At this point we have not made a decision for when we may re-open. In fact, the County's renewal of the Declaration of Emergency through October 31st is a sign that it may be awhile before we open our facilities to the public. I can promise that we will provide at least a 30 day notice prior to re-opening. We want all of you to have adequate time to prepare for a return to our facilities.

UNC-Chapel Hill Transition

Our neighbors at UNC Chapel Hill are going through a turbulent time, and we are working closely with them to ensure the transition to all-remote learning and the moving students out of dorms is done safely. The speed by which the virus shot through the student body is a reminder of how quickly it can spread. We must all remain diligent in following the community standards that are in place to protect against the spread. By the way, you can find the latest about UNC's status at carolinatogether.unc.edu.

Employee Survey Results

Thank you to the nearly 300 Town staff that completed the employee survey. I've attached a snapshot of some of the topic areas that were collected. While many answers showed positive feedback, we know there is always room for improvement. Staff will continue to review the results in an effort to address areas of need.

Volunteer at the Food Drive Distribution

I want to thank all the Town staff who have stepped up to volunteer and help with the weekly food bank distribution efforts. This past Wednesday, 530 boxes of food were distributed to 265 families. The need for more volunteers has continued to grow as the pandemic has worn on.

If you have time to spare Wednesday mornings, please consider volunteering to help distribute food to those in need. Those who have already participated have shared the personal satisfaction they experienced from being outside and helping others. Face coverings are required, and other personal protective equipment is provided for volunteers on site along with important health-safety instructions.

Sign up for a slot at signupgenius.com/go/904044FA8A922A1FA7-chapel1/.

Increase in Malware Attacks

Please continue to be vigilant when clicking on links in your email. Malware is being disguised as information related to COVID-19. Think before you click, it could have serious implications on our Town network.

Resources

- Submit employee questions and concerns to the Office of Risk Management at 919-969- 5035, rallen@townofchapelhill.org
- Contact the Town's Wellness Clinic: 919-968-2796, <https://chapelhillwellnessatwork.org/>
 - Please call first
 - Please note: the Town's Wellness Clinic does not have the capability to test for coronavirus; the staff can recommend whether you should seek additional medical guidance
- Your Blue Cross and Blue Shield health plan provides video diagnosis options. Visit <https://member.carefirst.com/members/health-wellness/video-visit.page>.
- Contact the Ombuds at ombuds@townofchapelhill.org or 919-265-0806
- If you need to talk with someone about personal problems and/or work-related problems that may impact your job performance, health, mental and emotional well-being, call 1-800-326-3864 or visit bhsonline.com.

As always, thanks for your work. Be safe.

All the Best,
Maurice

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